

inMailX[®] Professional

Enterprise Email Management Solution



Improve Business Performance with inMailX

Email users are faced with a daily challenge to organise and manage their emails, tasks, appointments, and other information available to them.

It is time to find better tools, which enable more effective email processing and management, better user productivity and greater success for your enterprise.

Given that every team has a diverse set of users, each with different roles and responsibilities, your email processing and management workflow must help these users be more productive without getting in their way.

By empowering your users with inMailX Professional, you will be able to align their skills with your business objectives, provide the tools and guidance they need to achieve your company goals, and help your organization thrive in a global economy.

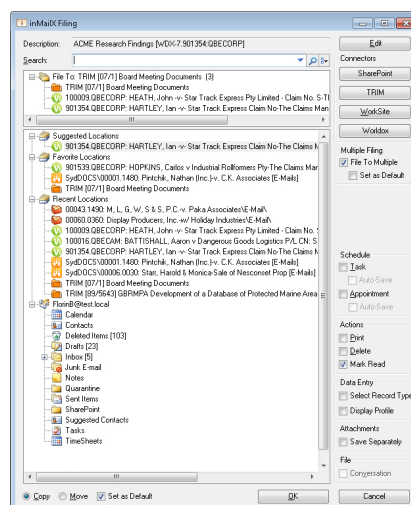
Save Time, Reduce Costs, Increase Productivity

inMailX Professional is an enterprise email management solution with a modular architecture that provides a rich set of email management and productivity tools for Microsoft Outlook. It helps users manage their emails and attachments; Clean, PDF, ZIP, Rename, Reorder attachments; minimise typing with quick content functionality.

Its intuitive user interface has been designed to combine most common tasks, such as "Send, File & Print emails," "Attachments Rename, Reorder and PDF conversion" into simple one-click actions.

The optional inMailX connectors substantially enhance the Outlook capabilities to file emails into third party document management systems (SharePoint, TRIM, Worksite, Worldox), or existing network folder structures for clients, matters, projects, etc.

As new users are created, they automatically receive: enhanced emails and attachments management functionality; attachments Clean, PDF, ZIP, Rename, Reorder tools; global content; personalised email signatures and standardised corporate forms, so that they can immediately become productive.



inMailX Filing Window allows users to easily file emails into single or multiple locations.

Individual inMailX Modules

- Email Manager
- Attachment Manager
- Print Manager
- Content Manager
- Time Manager
- Brand Manager

inMailX Standard Suite

- Attachment Manager
- Print Manager
- Content Manager

inMailX Professional Suite

- Email Manager
- Attachment Manager
- Print Manager
- Content Manager
- Time Manager
- Brand Manager




inMailX Connectors

- FileSystem Connector
- SharePoint Connector
- TRIM Connector
- WebDAV Connector
- Worksite Connector
- Worldox Connector




Turn email management and productivity into simple one-click actions!



inMailX Benefits for Employees

-  **Maximise Time**
 - File to single or multiple locations in one simple process
 - Schedule follow-up appointments or tasks when filing emails
 - Streamline emails printing and reduced paper wastage
-  **Boost Productivity**
 - Simple and intuitive attachments PDF conversion
 - Minimise typing recurrences with personal or global content
 - File emails with meaningful description and use Filed To for easy retrieval
-  **Enhance Workflow**
 - "Send, File & Print", "Close, File & Print" in one simple process
 - "Auto File" tagged emails and Quick File to recent locations
 - File emails and save multiple attachments in one easy step

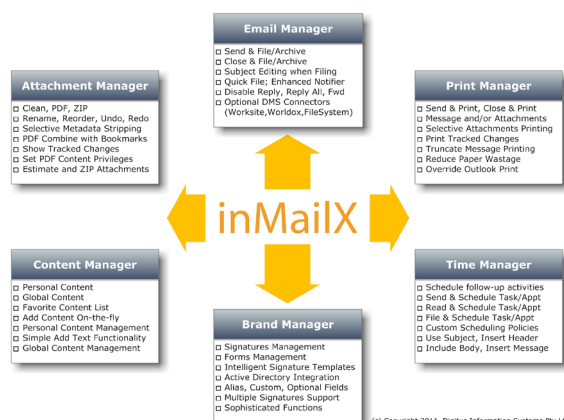
inMailX Benefits for the Company

-  **Mitigate Risk**
 - Remove metadata from Word, Excel, PowerPoint or PDF attachments
 - Disable Reply, Reply All or Forward buttons in Outlook
 - Convert to PDF, set read passwords, and apply content restrictions
-  **Enforce Policies**
 - Force email filing on Send, and set global PDF conversion policies
 - Control user access to individual product features
 - Prompt users to Clean and PDF attachments on send
-  **Reduce Costs**
 - Intuitive interface means minimal training for immediate benefits
 - Decrease overheads with centralised settings management
 - Reduce Outlook add-ins and administration overheads

"Each day I spend around 50 minutes managing emails. With inMailX, I save valuable time and can send, file and print emails (including attachments) with just one click."

"inMailX forces me to organise my emails. Every time I send an email, I am prompted to file it. In my profession, it is vitally important to be able to easily locate and retrieve emails."

"Just a quick note to let you know that I am really enjoying the use of the task creator you have added to inMailX. It makes it easier to keep track of pending matters."



inMailX empowers staff to communicate more effectively, improve their productivity and time management, and reduce paper wastage!

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